

- Our teachers are highly qualified, with TESL Canada certification and relevant international experience.
- Our classes are small and personal (with a maximum of 14 students).
- Our classrooms are bright and comfortable and our facilities are **the best in Victoria**, close to downtown shops, restaurants and sightseeing.



Canadian dollars per week, unless otherwise noted. Total Fee = [Total weeks x per week rate] + Registration Fee + Text Fee										
Course Name	Code	Hours / Week	1-3 Weeks	4-11 Weeks	12-23 Weeks	24+ Weeks	Registration includes PAL ¹	Text/ Materials	Text Total	
Power English Full-time	ESL25	25	\$325	\$295	\$260	\$250	\$150	2 ESL texts ²	\$75	
Power English Mornings	ESL15	15	\$220	\$200	\$180	\$170	\$150	2 ESL texts ²	\$75	
Power Speaking Afternoons	ESL10	10	\$150	\$135	\$120	\$115	\$150	Materials Fee ³	\$26	
Cambridge Test Prep Option, with Power English Full-time	CP29	29	\$355	\$320	\$285	\$275	\$150	2 ESL texts + Materials ⁴	\$100	
Business English Full-time	BE25	25	\$325	\$295 / week for 4 - 12 weeks			\$150	2 BE texts	\$84	
Business English Mornings	BE15	15	\$220	\$200 / week for 4 - 12 weeks			\$150	2 BE texts	\$84	
English for Teenagers	EFT	22.5	\$325	\$295 / week for 4-10 wks			\$150	2 ESL texts ⁵	\$75	
Private & Semi-Private ESL	EPV	1 student, \$55/hr		3 sts, \$21/hr each		20+ hrs; 5% off		None		
		2 sts, \$29/hr each		4 sts, \$16/hr each		40+ hrs; 10% off				
English for Academic Purposes (EAP)	EAP	29	\$2520 / 8 week session				\$150	2 texts + Materials	\$150	
University Bridging Program ⁶	UBP	15	\$3800 / 14 week session				\$150	Materials Fee	\$200	
"Coast to Coast" EAP Pathway	C2C	Receive a \$200 credit towards airfare when registering for at least 8 weeks of EAP at Stewart College AND 8 weeks of EAP or 14 weeks of UBP at ALCC in Halifax.								
Virtual Classroom Courses	VC	\$25 / course / month-						-	None	
Work in Canada ⁷ Placement	WP	\$950						-	None	
English Plus Volunteering ⁸	VP	\$350						-	None	
Student Support ⁹	TSP	\$350 / calendar month						2 nd , 3 rd Year Monthly Fee \$300		
Halloween Vacation	VH	2 week Tuition \$520, Activities \$295						\$85	Materials Fee	\$26
Christmas Vacation	VC	Weekly tuition \$260, Weekly Activities \$120						\$85	Materials Fee	\$26
Spring Break Vacation	VS	2 week Tuition \$520, Activities \$360						\$85	Materials Fee	\$26
Easter Vacation	VEA	3 week Tuition \$695, Activities \$495						\$85	Materials Fee	\$26
Summer Vacation ¹⁰	VSM	Weekly tuition \$260, Weekly Activities \$175 <i>10% discount on activities with 4+ week registration</i>						\$85	2 ESL texts ¹	\$75
50 Plus Summer Program	V50	2 week Tuition \$390, Activities \$395						\$85	2 ESL texts ¹	\$75

NOTES TO PROGRAM FEES

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| <ol style="list-style-type: none"> Students registering in Victoria are eligible for a \$20 discount on the Registration Fee (no PAL required). The Power English course text book can be rented instead of purchased (same fee) and returned at the end of the course for a \$12 refund, if it is in good condition and not written in. The Power Speaking Afternoons materials fee is only due if the course is taken by itself. Cambridge option includes 2 hours of class time and a 2 hour mock test each week. | <ol style="list-style-type: none"> Course books for the English for Teens program may be purchased only, not rented. Offered at partner school ALCC's Halifax location only. Work internship is unpaid and full-time, and follows equal number of weeks of English program. See Course Outlines. Volunteer work is unpaid and scheduled in the afternoons, after English classes. See Course Outlines for requirements. 2 month minimum required for Teen Support service. A minimum of 2 weeks applies to Summer & Christmas programs. |
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HOMESTAY FEES

Canadian dollars, per week, unless otherwise noted.

Total = [Weeks x per week rate] + Placement + Airport Transfer Fee.

Homestay Type	Code	Transfer to/from school	<4 weeks, per week (incl. admin fee)	4 + weeks, per week (incl. admin fee)	Placement Fee HFPLC	Airport Transfer (to/from Victoria airport) AIR1 / AIR2
Adult (18 years +)	HF18	Not included.	\$220	\$210	\$220	Arrival or Departure Only: \$55
Older Teen (15 – 17 years)	HF15		\$235	\$225	\$265	Return Transfer: \$110
Younger Teen (13 – 14 years)	HF13	Yes (bus)	\$265	\$250	\$295	<i>No extra fee for transfer to/from Victoria Bus Depot</i>
Child (11 – 12 years)	HF11	Yes (car)	\$305	\$290	\$295	

GENERAL FEES

Reprocessing Fee			Payment Processing Fees		
Changes < 2 wks before start.	\$150	CNLREP	Visa or Mastercard surcharge		2.95% CCVSMC
Postage & Shipping Fees			Bank Transfer Fee: Please contact us directly for the information you need to make a bank-to-bank transfer.		\$20 BTF
Document Registered Mail Fee (Int'l)	\$20	SHIPR			
Document Courier Fee (Int'l)	\$100	SHIPC			
Document Processing Services			Custodianship/Guardianship & Insurance		
Visa Renewal – incl. visa application fee	\$295	RNVISA	Custodianship - per week, notarized, min. 4 weeks	\$25	CUST
Passport Renewal –not incl. application fee	\$175	RNPASS	GuardMe Medical Insurance, per day	\$2	INS

REFUND POLICY

1. REFUND OF PROGRAM FEES IF YOU ARE DENIED A VISA:

You will receive a full refund (less cancellation fee of \$150) if you are unable to obtain lawful entry to Canada for the purpose of studying at Stewart College. You must provide the letter from the Canadian Embassy stating that your Visa to enter Canada was denied. If you applied through an agent, you must contact the agent for your refund.

2. REFUND OF PROGRAM FEES ONCE YOU RECEIVE A VISA OR IF A VISA IS NOT REQUIRED:

The minimum cancellation fee is \$150. The original program start date is used for the purposes of the refund policy (i.e. **postponements are not recognized**). After your program has started, changes constitute a cancellation of your registration. You must provide written notice, including a sufficient reason for withdrawing. The date the written notice is received will be used to calculate the refund owing (if any). In the written notice, you must demonstrate that your stay in Canada is lawful or that you will be leaving the country.

- Staying in Canada: You must provide proof that you are attending another school that meets your Visa requirement, and proof that your Visa status is lawful. If you have a student Visa, you will have to re-apply for a new Visa.
- Leaving Canada: You must provide proof that you are leaving the country early by showing your plane ticket.

If you have obtained your Visa with the help of a letter of acceptance from Stewart College and a conditional letter of acceptance and/or supporting letter to a Pathway Program institution, you are expected to complete your English language training at Stewart College and are not eligible for a refund. If you applied through an agent, you must contact the agent for a refund. Refunds may take up to 8 weeks to process.

Up to 2 weeks before your start date	From 2 weeks before your start date up to 10% of course completed	Up to 30% of course completed	After 30% of course completed
100% refund less \$150	First 4 weeks is non-refundable, 60% refund on remainder	First 4 weeks is non-refundable, 40% refund on remainder	No refund

3. REFUNDS FOR COURSE CANCELLED

If for any reason Stewart College must cancel a course, you will receive a 100% refund in the same manner that the fees were originally paid, within 8 weeks of the class being cancelled. If the school is closed temporarily due to extraordinary circumstance (e.g. due to extreme weather), classes will not be refunded, but programs may be extended for missed days.

4. MISSED PRIVATE CLASSES (I.E. INDIVIDUAL PROGRAMS OF STUDY)

If less than 4 business hours' notice is given for a missed class, the class will not be rescheduled.

5. REFUND PROCESS FOR PRE-PAID HOST FAMILY FEES

The homestay placement fee is not refundable. At least two weeks' written notice is required for any changes, cancellations, or postponements to homestay, otherwise a two week host family fee is applicable. Prepaid host family fees are repaid **according to the same schedule as the host family was to have been paid**. Administration portion of the fee is retained by Stewart College.

5. OTHER FEES:

Courier fees, bank transfer fees, work and volunteer placement fees are not refundable. Text/material fees will not be refunded after the program has started.

Stewart College

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